



# **BARNAGAR COLLEGE**

**P.O.: Sorbhog, Dist: Barpeta**

**Assam, Pin: 781317**

## **Annual Report**

**Period: 2010-11**

# **Annual Quality Assurance Report (AQAR)**

**Period: 2010-11**

**TRACK ID: ASCOGN11933**

**Prepared By**

**IQAC**

**Barnagar College, Sorbhog**

**Dist: Barpeta (Assam)**

**Pin: 781317**

## **Section: A**

### **Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement**

- Continuation of Commerce stream at under graduate level on self financing basis.
- Continuation of Vocational Courses in Computer Application and Tourism & Travel Management at under graduate level on self financing basis.
- Introduction of major course in Philosophy and general course in Folklore.
- Continuation of six months Certificate Course on Computer Application.
- Identification of slow learners through Sessional Examinations and arrangement of Tutorial classes, Remedial Coaching and supply of study materials to them to improve their performance.
- Remedial Coaching in all subjects particularly to the students belonging to SC's, ST's, OBC's,(non creamy layer) Minorities and other excluded groups of the society.
- Easy access to reference Books, Internet, Journals and Magazines to the advance learners to have better knowledge.
- Personal attention through Counselling by competent teachers to motivate the learners for higher studies and research.
- Evaluation of Teachers' performance through students' feedback system and through the Annual Confidential Report.

- Strengthening of career and Counselling cell of the college.
- Coaching classes for Entry in Services for SC/ST/OBC (non creamy layer) and Minorities.
- Providing Conveyance Allowance to those students who attend their classes from remote rural areas.
- Arrangement of educational study tour to historical and Geographical significant places of Assam.

## **Section: B**

### **1. Activities reflecting the goals and objectives of the college:**

The goals and objectives of Barnagar College is to cope with the time and situation in the age of vigorous competition educating the learners with new skills in commerce and vocational subjects including computer application apart from the subjects of the Arts that are taught in the college. The goal of the college is to provide educational opportunities to the students seeking quality education and to prepare them to meet the challenges of changing times and with that end in view a number of activities and programmes have been undertaken. A number of qualified and competent teachers are engaged to organize sessional examinations, tutorial classes, remedial coaching and supply of study materials over and above class room teaching, seminars, group discussions, panel discussions and workshops. Personal attention is also given through counselling by competent teachers to motivate the learners for higher studies and research. Classroom performance of the teachers are assessed through students' feedback system and through ACR prepared by concerned authority. Financial assistance to poor but meritorious students is also given them for encouragement in order to prosecute higher studies.

### **2. New academic programmes initiated:**

The college offers undergraduate programmes in Arts leading to B.A. Degree of Gauhati University in 8(Eight) disciplines along- with offering Major in 6(Six) subjects namely Assamese, English, Economics, Education, History and Political Science. The college has also introduced self-financing diploma courses in "Computer Application" and it has been strengthened by adding few more new computers. There is a contact centre of the PG Correspondence school of the G.U. offering Master Degree in Eight Subjects and P.G Diploma in some subjects. The

college has continued B.Com course introduced in the last academic session with major course in Accountancy, Management, and Rural & Micro Finance on self financing basis. Further, as a part of academic expansion the college has introduced major course in Philosophy and General Course in Folklore, Computer Application, Tourism and Travel Management. However, student enrolment in Computer Application & TTM is not encouraging.

### **3. Innovation in curricular design and transaction:**

Curriculum of Gauhati University was followed to which it is affiliated to. However, the college strives to achieve its goals and objectives through extension activities, NSS, NCC, and through few self- financing courses.

For the diversification of the curriculum different methods were used like cooperative learning, discussion and seminar. These methods of teaching helped the student and teachers to become independent learners and also developed many qualities in them like cooperation, respect for other views, independent thinking and creativity.

### **4. Inter- disciplinary programmes started:**

Three Inter-disciplinary programmes are started during the session 2010-11. They are General course in Computer Application, Tourism and Travel Management and Folklore.

**5. Examination reforms implemented:**

The college being affiliated to G.U. does not have autonomy to reform examination system so far as final examinations are concerned. However, the college has taken following measures relating to reform of internal examination:

- An Examination Board has been constituted to conduct several internal Examinations held from time to time.
- Two internal Examinations are conducted in T.D.C. First, Second and Third Year with total marks of 12 in each paper.
- After evaluation, the answer scripts are shown to the students and corrections are made if there are any. After this, the answer Scripts are collected back from the students. The entire process of evaluation of a Sessional examination do not take more than two weeks from date of examination.
- There is no provision for re-appearing or “repeat”/”betterment” in the Sessional examination. If a student miss one or both examination for valid reasons (as justified by medical certificate or other authentic documents) then the teacher/ college may allow the student to appear in a separate examination arranged by the teachers’ own discretion.
- A student should attend at least 75% of classes held; failing which he/she will be debarred from appearing in the final examination.

**6. Candidates qualified: NET/SLET/GATE etc:** Nil

**7. Initiatives towards faculty development programme:**

Several initiatives have been taken by the college towards the development of various faculties. The college authority has been permitting the faculty members to participate in refresher courses, orientation courses, seminars, work-shops and so on.

During this period five faculty members participated in refresher courses, one in orientation courses, 21 in national seminars and one in work-shops. For the benefit of the advanced learners, the institution encourages various Departmental Heads to organize Departmental Seminars, Group Discussions, Panel Discussions etc. Moreover, the affiliating University directed its affiliating colleges to introduce Environmental Studies as a compulsory subject in T.D.C. 2<sup>nd</sup> year where 10 marks were ear-marked for field study. As a part of field study all the students of T.D.C. 2<sup>nd</sup> year class were asked to visit one of the historical important places of Assam 'Madan Kamdev' situated at Kamrup District. The College also encouraged the IQAC to organize Memorial Lecture, Awareness programme on significant contemporary issues as well as various extension activities inside and outside the college.

**8. Total No of Seminars / Workshop conducted:**

No National and State level Seminar were held in college during this period. However, Department of Political Science, Education, Assamese, History and Economics organized Departmental Seminars where both students and faculty members participated actively.

**9. Research Projects: Nil**

**10. Patents generated, if any: Nil**

**11. New Collaborative research programmes:**

Except UGC, the institution does not have any collaboration in conducting research programmes. However, efforts are being made to avail financial assistance from ICSSR in conducting research by the faculty members. Moreover, some of the faculty members are life members of some research institutes like North East Political Science Association, NEICSSAR, North Eastern Economic Association etc. and they are engaged in some research oriented activities.



**12. Research grants received from various agencies: Nil**

**13. Details of research scholars:**

During the session 2010-11 Trailakya Nath, Department of Political Science and Nabanita Deka, Department of Economics have completed M.Phil. Degree.

**14. Citation index of faculty members and impact factor: Nil**

**15. Honors/Awards to the faculty: Nil**

**16. Internal resources generated:**

The college depends largely on the state Government for payment of salaries to the staff. The tuition fees collected from students amounting to Rs. 7,78,320.00/- has been deposited in the Government account through Treasury Challan. The college has no liberty to hike the tuition fees. Apart from the tuition fees the college generated an amount of Rs. 24,86,300.00/- during 2010-11 from the students as Building and Development Fees, Electricity Fees, Examination Fees, Library Fees, Registration Fees etc. Out of total amount of Rs. 24,86,300.00/-, the college deposited an amount of Rs.9,18,850.00/- to the Affiliating University against Registration Fees, Enrolment Fees and Affiliation Fees.

A meager amount of Rs. 12,000.00/- was collected from selling of dead trees, Rs. 32,000.00/- from auctioning college beel, Rs. 8,000.00/- as rental charge of College Canteen and Rs.79,350.00/- from P.G. correspondence course during this period

**17. Details of departments getting SAP, COSIST (ASSIST)/ DST.FIST. etc assistance/ recognition: Nil**

**18. Community services:**

The institution through IQAC along-with NSS, NCC and Women Cell have undertaken a number of programmes for the service of the community. The Teachers' Unit of the college has conducted one day plantation programme within the college campus as per suggestion received from Assam College Teachers' Association.

**19. Teachers and officers newly recruited:**

Five faculty members were newly recruited during the session 2010-11. They are Srikanta Karmakar in the Department of Political Science, Nipul Kumar Nath in the Department of Philosophy, Rita Das in the Department of Assamese, Mukuta Das in the Department of Statistics and Partha Pratim Sengupta in the Department of Accountancy. Further, Sri Dulal Chandra Das has been promoted to Junior Assistant and Sri Champak Das has been appointed as Grade-IV during this period.

**20. Teaching, Non-Teaching staff ratio:** The teaching, Non-Teaching staff ratio of the college is 2:1.

**21. Improvements in the library services:**

To strengthen the learning resources, the college has enhanced the number of books of the central library to 13239 during this period including a large number of reference books. The college has also added few more journals and magazine in its possession. The number of books in the book bank has also been enhanced to cater to the needs of the poor students.

**22. New Books/Journals subscribed and their value:**

As many as 960 new reference books and text books, 5 journals and 2 magazines were subscribed for the central library of the college during this period and the value of these books and journals including magazines is Rs. 2,05,610.00/-

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**

Student assessment of teachers is introduced in General and Major Courses of Degree 1<sup>st</sup> year, 2<sup>nd</sup> Year and 3<sup>rd</sup> Year classes for all subjects. Strengths and weakness of the teachers are assessed and the weaknesses are removed through discussions and intensive studies. Necessary suggestions and encouragement are provided to the teachers by the Head of the Department, Vice-Principal and Principal of the college to sort out the weakness, if there is any, as assessed by the students in their feedback.

**24. Unit cost of Education:**

The unit cost of education of the college including salary component is Rs. 16,592.00 and excluding salary component is Rs. 9,598.00

**25. Computerization of administration and the process of admissions and examination results, issue of certificate:**

The college authority has already started the process of computerization of administration and student admission.

**26. Increase in the infrastructural facilities:**

Construction of a women hostel, class room, Principal's Chamber and one Conference Hall has been started during this session with financial assistance of UGC's XI th plan. Further, One separate Reading Room for teachers in the Central Library, renovation of RCC II and construction of 300 ft brick boundary wall has been completed during this session from internal revenues of the college. Construction of a Boys' Common Room has also been completed with financial assistance from MLA's LAD Fund.

**27. Technology Up gradation:**

Though no remarkable technological upgradation has been made due to paucity of fund yet some primary steps are taken to upgrade the teaching-learning process. Dust free green boards are replaced instead of traditional black boards. Sound systems are installed in college auditorium and two class rooms.

**28. Computer and internet access and training to teachers and students:**

The college has internet facility and both the students and teachers have easy access to it. Besides, both the teachers and students are being trained in computer application by a competent qualified faculty.

**29. Financial aid to students:**

The students are provided with scholarships from the state Govt. for prosecuting their studies. During the period 2010-11 the college authority received Rs. 1,78,140.00/- from the State Govt. as a form of scholarship to the Scheduled Caste, Scheduled Tribes and OBC students and Rs.1,56,620.00/- was disbursed for the purpose. A few poor but meritorious students were given financial help from the Students' Aid Fund for which an amount of Rs.1,00,000/- expended for the purpose.

Selected students were given financial aid belonging to SC, ST, OBC (Non-Creamy Layer), Minority Communities and Economically Deprived sections of the society for purchasing books and other study materials amounting to Rs. 4,18,500/- under UGC's XIth plan allocation.

**30. Activities and support from the Alumni Association:**

As a part to develop the institution, the Alumni Association which was formed on 2<sup>nd</sup> October, 2002, undertook a plantation programme within the college campus.

**31. Activities and support from the Parent-Teacher Association:**

Meetings are arranged at times by the Parent-Teacher Association at the college campus to find out the strength and weakness of the institution and faculty members. Their valued suggestions are taken into account in connection with welfare and development of the college in general and the students in particular.

**32. Healthy Services:**

A health awareness programme regarding problems of girls' students during adolescence period has been arranged during this session. The resource persons aware the girl students regarding necessity of maintaining cleanliness during their growing age.

**33. Performance in sports activities:**

No remarkable performance has been achieved by the students relating to sports activities. However, the students of this college participated in the inter college volleyball and football tournaments during 2010-11. The students were also encouraged to participate the Youth Festivals and other inter-college tournaments sponsored by the Gauhati University.

**34. Incentive to outstanding sports persons:**

There is a provision of exemption of tuition fees to the outstanding performers in inter-college tournaments sponsored by the G.U. and other educational institutions. But no such incentives were provided during 2010-11 due to the lack of such outstanding sports-persons.

**35. Students achievement and awards:**

During the academic session 2010-11, the success rate in B.A. final examination was 77%. Two students from the Department of Economics and another two students from the Department of Assamese made us proud by securing 1<sup>st</sup> class with distinction. As regard to awards, one of our student Sri Praneshwar Das secured first place in Panza Competition held at Annual Training Camp-I, Barnagar College, Sorbhog.

**36. Activities of the Guidance and Counselling Unit:**

There is no employment cell or placement officer in the college. However, there is a Guidance and Career Counselling cell in the college. It provides information regarding opportunities of higher education and employment. During 2010-11, a number of awareness camps were arranged to motivate the students in general and the people of the locality in particular regarding the products of Weaving, Bamboo Crafts, Khadi and Village Industries etc. Awareness programmes were carried out by the guidance cell regarding the necessity of Micro-Credit/Finance for resource mobilization, awareness programme regarding insurance sector, awareness campaign for the consumers' right among the students are some of the activities of Guidance and Counselling unit during 2010-11.

**37. Placement services to students: Nil****38. Development programme for Non-Teaching Staff:**

The Head Assistant of the college participated three day workshop organized by the Academic Staff College, Gauhati University on office management.

Moreover, after retirement of present Librarian of the college on February 2011, the college authority advertised the same vacant post and arranged interview for appointment of a new Librarian.

### **39. Healthy practices of the institution:**

The college has identified a number of healthy practices during 2010-11. Both students and teachers participated in the various programmes organized by the college on the occasion of Republic Day celebration (26<sup>th</sup> January), International Women Day (8<sup>th</sup> March), International Environment Day (5<sup>th</sup> June), Gandhi Jayanti (2<sup>nd</sup> October), Independence Day (15<sup>th</sup> August), Saraswati Puja, College Foundation Day (3<sup>rd</sup> September), Founder Principal Late G.S. Talukdar memorial function (29<sup>th</sup> November) and Human Rights Day (10<sup>th</sup> December). The college organized seminars, memorial lecture, NCC parades, campus cleaning activities, Quiz competition, Debating competition etc. which are some of the healthy practices of the college. Apart from this, Annual Training Camp-I was held at college campus in 2010-11 where NCC cadets of different parts of Assam participated.

In order to prepare students belonging to SC, ST, OBC (non-creamy layer) and Minority communities to get gainful employment, the college introduced the scheme of coaching classes for Bank Clerical examination and High School TET during this period with financial assistance of the UGC. An amount of Rs.6,61,955/- was spent for this purpose and number of beneficiaries were almost 50.

### **40. Linkages developed with National/International, Academic/Research Bodies:**

The College has been maintaining its linkage with UGC/ICSSR for academic and research activities.

**41. Any Other Relevant Information:**

Every year Annual College Week has been arranged by the college where the students actively participate in almost all the sports, cultural and literary competition.

**42. Best practices of the institution:**

The following initiatives were taken by the institutions for the benefit of the stake holders:

- Ragging free environment in the college campus.
- Financial assistance to the poor but meritorious students along with students belonging to excluded sections of the society for getting admission.
- Remedial coaching to the slow learners and encouragement for participating in seminars, group discussions, field visit etc. to the advanced learners.
- Encouragement and counselling the students regarding regular attendance in their classes.
- Orient the students in order to opting relevant combination of subjects.
- Transparent examination system (Both Internal and External).
- Maintaining an eco-friendly green campus.



## **Part-C**

### **Detailed Plans of the Institution for the Next Year:**

- Stipend to the SC, ST, OBC (non-creamy layer), Minorities and economically deprived students for purchasing books and other study materials.
- Coaching classes for entry in services for SC, ST, OBC (non-creamy layer) and Minority students.
- Technological up gradations in teaching-learning process.
- Construction of a car shed, cycle shed and development of internal roads.

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