



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>BARNAGAR COLLEGE</b>
• Name of the Head of the institution	<b>Dr. Biren Kumar Chakravorty</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>8822656629</b>
• Mobile no	<b>8811817692</b>
• Registered e-mail	<b>barnagarcollege@yahoo.in</b>
• Alternate e-mail	<b>iqac@barnagarcollege.ac.in</b>
• Address	<b>Vill: Niz-damaka, PO: Barnagar College via Sorbhog, Dist: Barpeta</b>
• City/Town	<b>Sorbhog</b>
• State/UT	<b>Assam</b>
• Pin Code	<b>781317</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	GAUHATI UNIVERSITY				
• Name of the IQAC Coordinator	Dr. Asim-ul Islam Twaha				
• Phone No.	+919435328868				
• Alternate phone No.	9394926130				
• Mobile	9435328868				
• IQAC e-mail address	iqac@barnagarcollege.ac.in				
• Alternate Email address	barnagarcollege@yahoo.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://barnagarcollege.ac.in/pdf/AQAR%202019-2020.pdf">http://barnagarcollege.ac.in/pdf/AQAR%202019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://barnagarcollege.ac.in/pdf/1665043984.pdf">http://barnagarcollege.ac.in/pdf/1665043984.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.00	2004	04/11/2004	03/11/2009
Cycle 2	B	2.55	2016	25/05/2016	24/05/2021
<b>6.Date of Establishment of IQAC</b>	01/01/2005				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr. Pallabi Goswami (Zoology)	Minor Research Project	Department of Biotechnology, Govt of India	2019 (730 Days)	373750	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>05</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>IQAC took the initiative to request the Academic departments of the college to submit syllabi for various Skill-based Courses under NSQF (National Skill Qualification Framework) so that the affiliating university may be requested for approval. Accordingly, two diploma courses and one certificate course were introduced during the session 2020-2021.</p>	
<p>IQAC took the initiative in the construction of the Language Lab Room. The cell, further, requested the authority to expedite the process of Lab Installation.</p>	
<p>IQAC proposed the constitution of seven committees corresponding to the seven criteria according to which NAAC assesses HEIs, so that these committees may assist the cell in preparing AQARS and the SSR. Eventually, these committees were formed in a staff meeting.</p>	
<p>IQAC took initiatives in organising various Extension and Outreach Programmes in the college, such as Voluntary Blood Donation Camp, Awareness Programme, Yoga Training Programme, Motivational Programme for Students, Cleanliness Drive, Solid Waste Management, Plantation Drive, Career Counselling Programme, etc. (Details of these events can be found in column 3.4.1 and 3.4.3 in part-B)</p>	
<p>IQAC in collaboration with different departments organised Two</p>	

National Webinars on: 1) "Space Science and Technology: Some Important Aspects" 2) "Frontiers in Basic Physics and Applications", and Two separate One Week Faculty Development Programmes on: 1) "Python 3.4.3" 2) "E-Learning Platform" (refer to column 3.2.2 (Part-B)). Further, in collaboration with NESAC (North Eastern Space Applications Centre), IQAC organised an exhibition named "Science and Technology for Nation Building"

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Construction of the Language Lab	Construction of Room for the Language Lab is complete. Due to the Pandemic imposed lockdown, the construction work got delayed and procurement of instruments for the lab could not be initiated in time.
Arrangement of Seminars and Faculty Development Programmes	Since during the pandemic it was not possible to conduct seminars in offline mode, IQAC took the initiative to arrange two Webinars in collaboration with 1) Mathematics and Physics Department (Space Science and Technology: Some Important Aspects) and 2) Physics (Frontiers in Basic Physics and Applications). Further, in order to organise FDPs, IQAC collaborated with 1) Physics Department, Barnagar College, Sorbhog and Spoken Tutorial, IIT Bombay (Python 3.4.3) and 2) IIT Guwahati (E-Learning Platform)
Organisation of Extension and Outreach Programmes in the college	Different Extension and awareness programmes were arranged during the session
Introduction of Add-on courses	One Certificate and Two Diploma Courses were introduced during the session under NSQF (National Skill Qualification Framework).

Arranging Student and Teacher exchange programmes with the institutes under MoU	Teacher and Student Exchange Programmes were arranged with GLC College, Barpeta Road and Manikpur Anchalik College, Manikpur.
Arranging Programmes on Yoga	International Yoga Day was observed in online mode and a three day Yoga Training Programme was organised
Introduction of PG Programme in History	MA Programme in History was introduced under the affiliation with Gauhati Univeristy

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body, Barnagar College, Sorbhog	20/06/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	19/04/2022

#### 15. Multidisciplinary / interdisciplinary

The College has been offering courses under the CBCS pattern since 2019 which is multidisciplinary in its very essence. In this pattern, students from any stream are allowed to opt for courses from any other stream.

Besides, students are engaged in extracurricular and extension education for their all-round development. Students are encouraged to take part in experiential learning like taking part in workshops, debate competitions, Yoga practices, quizzes, etc.

The college aspires to become a holistic multidisciplinary institution, and in this respect accommodates students to opt for subjects across streams and subjects within the framework set by the

affiliating university. The college has three streams: Arts, Commerce, and Science, and all the courses taught in the college are as per CBCS.

The college allows students to choose Generic Courses and Skill Enhancement Courses across disciplines.

As far as curricula designing is concerned, being affiliated to Gauhati University, Barnagar College, Sorbhog has limitations. However, the college has a few add-on courses which may be opted for by students across streams and subjects.

#### **16.Academic bank of credits (ABC):**

The institution is not registered under ABC

#### **17.Skill development:**

The college is presently running three Skill Development Courses under NSQF (National Skills Qualifications Framework).

1. Wild Life Photography (Certificate)
2. Tourism and Hospitality Management (Diploma)
3. Apiculture (Diploma)

The syllabi of the said courses are designed by concerned Faculty members of the college and were approved by the affiliating university. Students across disciplines can opt for these courses and they were notified of the same. The classes of the said courses are conducted on both online and offline modes.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college offers two Modern Indian languages: Assamese and Bengali as core subjects both at the Tertiary and HS levels. Classes at the tertiary level are conducted both in English and vernacular languages. Students are allowed to write their answer scripts in vernacular languages as well as in English.

Subjects like English and History have courses on Indian History, literature, and culture.

Faculty members are encouraged by the Authority and the IQAC to conduct classes bilingually. Leaving aside the language classes, teachers teach all other classes bilingually.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college introduced the CBCS in 2019, and as such Non-CBCS students are currently studying in their final year. The faculty members are advised, while teaching a course, to make the course outcome clear to concerned students. Besides, the teachers try to arrive at the outcomes specified in the syllabus after completion of each course. Being affiliated with Gauhati University, the teachers have limitations to modify the content of the syllabus prescribed by the university. They, however, make their teaching outcome based.

Furthermore, Programme Outcomes (POs) and Course Outcomes (COs) are clearly given on the college website. The POs and COs of all the programmes and courses taught by departments are categorically mentioned on the respective departmental Web pages. This makes it convenient for the students opting for a particular programme or course and also know what to expect after the completion of a programme or course.

#### **20.Distance education/online education:**

Barnagar College, Sorbhog takes measures to increase online education by instructing faculty members to supplement their offline teaching by conducting online classes. The majority of teachers conduct their online classes on online platforms like Google Classroom, Google-Meet, Zoom, etc.

As far as Open and Distance Learning (ODL) education is concerned, the college encourages such education by arranging examinations for the students enrolled in "Institute of Distance and Open Learning" (Gauhati University) programmes. Barnagar College, Sorbhog is one of the registered examination centres of IDOL (GU).

## **Extended Profile**

### **1.Programme**

1.1 484

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### **2.Student**

2.1 2006

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 255

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 278

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 57

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 45

Number of sanctioned posts during the year



## Extended Profile

### 1. Programme

1.1	<b>484</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>2006</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>255</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>278</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>57</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	45
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	87.98
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	36
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1) At the beginning of every new session, an Academic Calendar is prepared by an Academic Sub-Committee to ensure the curriculum's effective delivery.

2) A Routine Sub-Committee designs a master routine keeping in mind the curricular weightage and distributes it among the HoDs of respective departments.

3) Through departmental meetings and discussions, HoDs prepare departmental routines, make syllabus distributions, formulate course-wise teaching plans, and explore suitable methodologies and teaching-learning materials, and evaluation processes.

4) The Teachers' diary documents the Meticulous implementation of the curriculum and the regularity of teachers.

5) Periodic review meetings are organised by the Principal for the

fruitful implementation of curricula.

6) Theory and practical courses are conducted adopting suitable methods ranging from the traditional chalk-and-talk method to those adopting the ICT system.

7) In pursuit of effective implementation of the objectives set by the curriculum, students are encouraged to participate in seminars, quizzes, project presentations, etc.

8) Faculty Exchange Programmes, library visits, and various other Extension Programmes are encouraged in the college to facilitate students' learning experience.

10) During the COVID-19 pandemic, teachers took advantage of virtual teaching-learning platforms and materials, such as Google meet, Google classroom, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665481585.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665481585.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar (henceforth AC) is prepared by a committee comprising the members of the IQAC and the HoDs in conformity with the AC published by Gauhati University. The college adheres to this AC for Continuous Internal Evaluation (CIE) besides conducting other major college and departmental activities. Every academic year, on request from the AC committee, Academic Departments and various cells and committees constituted by the college keeping in view the whole range of requisite activities included under the seven criteria of NAAC assessment submit the tentative schedule of various activities and events to be conducted by relevant departments, cells, and committees to the AC committee. Academic departments further submit the projected schedule of CIE, such as weekly tests, assignments, seminars, Book reviews, group discussions, presentations, quizzes, etc. The submitted activities are then entered into the college AC. Accordingly, each department/ cell/ committee arranges various programmes/ events highlighted in the AC. Moreover, the period

when Sessional examinations and evaluation work of end-semester examinations will take place gets mentioned in the AC. In short, the AC provides students and teachers with the blueprint of the academic session of the concerned year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://barnagarcollege.ac.in/pdf/1653552065.pdf">http://barnagarcollege.ac.in/pdf/1653552065.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

136

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has a limited purview of modifying the curriculum prescribed by Gauhati University which the college is affiliated with. Within its limited scope, the institution adopts measures to motivate teachers to inculcate the spirit of professional ethics, gender sensitivity, human values, Environmental awareness and sustainable development. During the staff meetings, the Principal

of the college advises the teachers to incorporate crosscutting issues relevant to these aspects.

Apart from including issues/topics on Gender sensitisation while teaching a course, programmes like International Women's Day are observed every academic year. During the session, the college adopted an Annual Gender Sensitization Action Plan. However, due to the pandemic, many of the programmes could not be observed as chalked out.

Awareness programmes on the Environment and Sustainability are regularly organised in the college. Programmes such as Solid Waste Management, Fit India Programme, Cleanliness Drive, Plantation Drive, Celebration of World Environment Day, Celebration of World Soil Day, etc. are organised by the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

1445

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf">http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf">http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

856

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

421

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Mentor-mentee structure, which was initiated during the 2019-2020 session, enables the mentor teachers to identify the slow and advanced learners from their interaction at the personal level and their performance in Internal Examinations, Group Discussions, and Q&A sessions organised by respective departments. To ensure that the advanced learners can utilise their full potential, they are provided with special study materials and assignments suitable to their merit. On the other hand, remedial classes and tutorials are arranged for slow learners, so that they can comprehend their course according to their ability.



File Description	Documents
Paste link for additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1658749180.pdf">http://barnagarcollege.ac.in/upload/naac_file/1658749180.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2006	57

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per the curriculum prescribed by the affiliating university, there are twenty (20) courses taught in the college that include experiential learning through project work or fieldwork. In these courses, the students are required to undertake either field trips and submit field reports or project works and submit project reports at the end of the courses.

The college also organises extension education programmes where students take an active part in the organisation and arrangement of the programmes. A detailed list of such programmes has been furnished in column 3.4.3 of Part-B.

Apart from these, the departments are encouraged to organise departmental quizzes and presentation programmes for students so that the students can participate in those programmes and get the opportunity to play an active role in the teaching-learning process. For details refer to column 1.3.2 in Part-B

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1658391965.pdf">http://barnagarcollege.ac.in/upload/naac_file/1658391965.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has wi-fi access points installed all over the campus, which can be used by teachers and students for accessing the internet. Two of the classrooms have smartboards installed which are used for interactive teaching-learning practices. The College also has 3 LCD Projectors and 1 Interactive Panel which are used by the faculty members for PowerPoint presentations and audio-video-based learning methods. The teachers also use WhatsApp, Youtube, and other social media applications for conducting online classes as per need.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

10.02

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains a transparent and robust internal assessment system. Each semester, the college conducts sessional examinations as per the guidelines set by Gauhati University. Students' performance in the examination apart from providing the faculty members the scope to assess learners' progress, guides them regarding the effectiveness of their teaching materials and methodology. In order to maintain the transparency of the assessment, the students are encouraged to approach respective faculty members if they have any grievances regarding the evaluation of their answer scripts so that they can also see their progress as learners. Further, all academic departments regularly arrange various academic competitions and activities such as quiz competitions, class tests, etc in order to assess students' progress. Allotment of home assignments is a regular practice among departments through which teachers get a scope of assessing their students' real-time progress. Earlier, teaching-learning in the college used to take place mostly through offline mode so was the assessment, however, in 2019-2020 there took place a major shift in the teaching-learning and assessment platforms: offline is replaced by online. This enabled teachers not only to conduct online classes but also to assess learners virtually.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts two Sessional examinations in each academic year: one for the odd semesters and the other for the even semesters. These examinations are held in the college as per the guidelines prescribed by the affiliating university. In order to conduct internal examinations in the college, there is an Examination Committee in place that makes all the necessary arrangements for conducting such examinations.

The college has a transparent, time-bound, and efficient mechanism for addressing grievances related to the system of internal examinations. Within two weeks after completion of internal examinations, the marks secured by students in different courses

are displayed on the notice boards by respective departments. Evaluated answer scripts are shown to the students so that they may clarify their doubts and queries regarding evaluation. In case of any grievances related to evaluation, students are encouraged to approach concerned teachers (departments). Immediately after receiving any complaint, it is effectively resolved.

Further, if any student fails to appear in the internal examination on some genuine ground, for such students, on receiving applications supported by valid documentary evidence, special sessional examinations are held with freshly set question papers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcomes of the Programmes and courses taught at Barnagar College, Sorbhog are specified by the affiliating University and are mentioned in the syllabus or Credit and Grading System Guidelines issued by it. However, for the easy accessibility and information of the students and teachers of the College, and other visitors of the college website, the programme and course outcomes of all the programmes and courses offered in Barnagar College, Sorbhog are uploaded on the College website as received from Gauhati University. POs and COs of the programmes and courses offered in the college are clearly displayed in the departmental profiles of concerned departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://barnagarcollege.ac.in/departments.php">http://barnagarcollege.ac.in/departments.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates Programme outcomes and Course outcomes through various means. Continuous Internal Evaluation of learners is maintained in the college in terms of internal examinations, presentations, quiz competitions, project writing, home assignments, etc. These processes give teachers the opportunity to directly evaluate how far the course and programme outcomes are attained. The results of students in end-semester examinations also indicate the extent of course outcome attainment.

Apart from the above direct methods of Programme and Course outcome attainments, there are certain indirect methods. The college records Student progression in terms of the number of outgoing students placed, progressing to higher education, and qualifying state/ national/ international level examinations during the academic year.

Feedback is also collected from outgoing students in order to get a sample of what they think about achieving the projected outcomes outlined on the college website or university syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

278

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://barnagarcollege.ac.in/upload/naac\\_file/1669620565.pdf](http://barnagarcollege.ac.in/upload/naac_file/1669620565.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Not applicable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0



File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Barnagar College, Sorbhog promotes extension activities (EA) in the neighbourhood community with an aim to sensitize students to social issues and thus leading them towards a holistic

development. The College provides students with an opportunity to extend their classroom knowledge into practical experience. Through their diverse community oriented programmes and activities focused at complete development of students with community, the NSS, NCC, Counselling cell, Centre for Women studies, Eco Club, Biodiversity Centre, and other cells and bodies of the College aim at engaging students to find solutions to community problems, acquire leadership qualities and democratic attitudes, develop capabilities and skills to meet emergencies and natural disasters and participate in community services by actively involving in various campaigns and programmes. During these activities, various cells and units of the college attempts to inculcate the spirit of attachment towards the community. During last academic year, various community related EAs were organized such as Cancer awareness programme, Blood donation camp, Yoga training programme, Plantation programme, Photography course, Webinars, World Soil Day, Fit India Programme, World Aids Day, Solid waste management Programme, International Women's Day, World's day against child labour, and motivational speech programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1169

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spreading over around 10 acres of land, Barnagar College, Sorbhog has an infrastructure with adequate classrooms, laboratories, a conference hall, a library, and an auditorium for teaching and learning purposes. 7 Academic buildings accommodate 14 UG (Arts, Science, Commerce) and 3 PG (Arts) departments. The permanent Women's Hostel on the campus accommodates 71 female students. Further, the Principal and the Hostel Warden have their residential quarters inside the campus. The college has 38 designated classrooms and 5 laboratories across the academic buildings for conducting offline classes of various academic courses offered by the Academic Departments.

The college has a Conference Hall with an LCD facility to accommodate most of the administrative and academic meetings. Two classrooms are equipped with fixed projectors and smart boards. The college has a mobile projector which is used by various departments as per need. There is a Language Lab on campus.

The Central Library, equipped with 11 computers and a spacious Study Room, augments the effectiveness of the teaching-learning process on the campus. The computer room is used by students to look for the availability of books in the library and online study materials as well as by departments as a Computer Lab.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Barnagar College has adequate sports infrastructure for outdoor and indoor games, yoga, and physical fitness. There is a playground for cricket, football, volleyball, and athletic events like Shotput, Discus throw, Javelin throw, etc. The mini-indoor stadium is equipped with the infrastructure for a badminton court (200 audience capacity). Separate arrangements of chess, carom, etc. are available in boys' and girls' common rooms.

The vibrant cultural environment of the college finds expression in the Xudhakantha Doctor Bhupen Hazarika Auditorium of the college (500 audience capacity) through cultural activities and events. Musical instruments possessed by the college, such as harmonium, tabla, musical keyboard, flute, mouth organ, khol, guitar, violin, ditora, dogor (khunjuri), etc. are available to the interested students for use. Workshops on different cultural aspects are held for students to inculcate in them musical and cultural intuitions.

Students participate in inter-college cultural and musical events bringing glory to the College over the years.

College's Yoga Centre organises yoga events for the benefit of the student and employee community of the college. Invited yoga instructors talk effectively on and demonstrate yoga. Cultural activities, sports, games, etc. are organised by Barnagar College

### Students' Union (BCSU) under the supervision of a faculty in charge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Ghanashyam Talukdar Central Library, Barnagar College is automated using Integrated Library Management System (ILMS)

The name of the ILMS Software is KOHA

The Nature of Automation is (fully or partially) - Partial

The current version of KOHA is - 20.05.07.000 in the cloud.

Year of Automation - 2017

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://barnagarcollege-opac.kohacloud.org/">http://barnagarcollege-opac.kohacloud.org/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.68

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College IT facilities include departmental computing facilities, maintenance of printers and other peripherals, upgradation and disposal of obsolete or unusable ICT tools, access control and usage of ICT infrastructure, CCTV Surveillance System, Learning-resource storage and delivery system maintained by IQAC.

Academic departments are provided with desktops/laptops to carry out various departmental activities and record keeping. The college has 10 computers dedicated to running the office and administrative works, such as admission, examination form fill-up, examinations, evaluation, etc. The college has an internet connection of 100Mbps bandwidth.

IQAC initiates various activities and maintains the administrative and academic database. The CCTV surveillance network on campus is under the Principal's supervision. Faculties of the college utilise various platforms like Google Classroom, Zoom, YouTube, Teachmint, E-mails, WhatsApp, etc. for online delivery and recording of lectures and to develop e-content. The college has a computer laboratory inside the library building.



The college maintains a dynamic website that showcases its academic, administrative, and financial activities in real-time. Faculty members update their individual profiles, whereas Departmental profiles are managed and updated by the respective HoDs. The college is planning about upgrading the Internet connectivity speed, developing a campus networking system, and setting up smart classrooms soon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Suggestions/demands for new infrastructure are first raised in the meeting of the Project Monitoring Unit (constituted as per RUSA guidelines). Similar suggestions are also placed in Staff Meetings or Meetings of Admission Committee, Examination Committee, Library Committee, etc. Mostly the demands or need are derived from the Feedback received from different stakeholders such as Students, Parents, Alumni, Teachers, and society. Demands/suggestions so raised are placed in the Governing Body (GB) meeting for decision making. GB, as the apex decision-making body of college management, decides about the creation and augmentation of the infrastructure and instructs the Principal to prepare a detailed plan and estimate. The task of preparing the Plan and Estimate is bestowed upon the respective departments, committees, or the IQAC by the Principal depending on the nature of the work. After ensuring the budgetary provision, the Principal finally takes up the plan of execution. In case of paucity of funds, the Principal is empowered by the GB to explore funds from different sources like MP and MLAs' LAD Fund, RUSA, etc. Once the funds are ensured, the Plan gets the nod for execution. The Construction / Purchasing Committee carrying out the execution is constituted as per the Government/RUSA's directives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1944

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://barnagarcollege.ac.in/upload/naac_file/1650607384.pdf">http://barnagarcollege.ac.in/upload/naac_file/1650607384.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

384

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

384

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college encourages student representation and engagement in various college activities. The student's union body, Barnagar College Students Union (BCSU) is formed every Academic year

through a democratic student election. The members elected to BCSU are 1) President, 2) General Secretary (GS), 3) Assistant General Secretary, 4) Major Games' Secretary, 5) Minor Games' Secretary, 6) Magazine Secretary, 7) Cultural Secretary, 8) Boys' Common room Secretary, 9) Girls' Common Room Secretary, 10) Debate Secretary, and 11) Social Service Secretary.

Besides organizing: Fresher's Social, Annual College Week, Saraswati Puja, and Fateha Duwaj Daham in collaboration with the college authority, BCSU helps the authority and various committees to arrange different academic and extra-curricular activities.

Through BCSU students connect with the college administration. Student representatives are included as members in various cells and committees enabling them to communicate their ideas and opinions to the administration. For instance, we have student representative members in RUSA PMU, Anti-ragging Cell, Grievance Redressal Cell, Extension Education Cell, Disaster Management Cell, IQAC, and Women Cell of the college.

Further, students volunteer themselves and collaborate with the authority, departments, and sub-committees in preparing wall magazines and departmental journals, organizing Extension Activities like flood relief, awareness camps, blood donation camps, etc.

During the 2020-2021 Session, election many of the above-mentioned programmes or events could not be held.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since the establishment of the college, Barnagar College, Sorbhog has produced a number of alumni who have been able to occupy different prominent positions in society and are contributing towards the development of society. In order to maintain a good association between the college with its alumni, Barnagar College Alumni Association was formed. This association organises Alumni Get Together every year on regular basis. This association has been working for the growth and development of the college.

Moreover, the Alumni association participates in different activities of the institution. In the IQAC, there is an alumni representative. Barnagar College Alumni Association always supports the current students of the college in different respect like providing books, and monetary help to the poor and needy students. Here, the contribution and support of the association during the introduction of the science stream to the college in the year 2017 is mention-worthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)



File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Barnagar College was launched with the vision of instilling amity and brotherhood among different sections of society through education. Providing value-based education and socially uplifting them in order to keep pace with the changing world constitute our vision. To keep up with the contemporary context of competition, our college educates learners with new skills in Science and Career Oriented Courses, apart from Arts and Commerce subjects.

With a view to uplifting the teaching-learning environment on the campus, the college envisages including career-oriented and post-graduate programs (MA programmes in Assamese, History and Political Science are already going on) and the provision of research facilities in the days to come. Students get scope for personal development and social skill enhancement.

Keeping in view its vision of enlightening the neighbouring areas with education, the college adopts the mission of taking every possible measure to accommodate the students passing out from the schools of neighbouring areas who aspire to take admission in Barnagar College, Sorbhog in various programmes (BA, BSc, BCom) offered by the college. For providing admission to the large number of students coming from the locality, the college makes arrangements for the evening shift by recruiting ad-hoc teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The internal committees of the college mostly accommodate representatives from teachers, students and parents. These

committees act in a participatory manner that helps everyone to put forth their views or raise their voice which is very essential for institutional development. Further, it ensures decentralization of power and equal participation of all stakeholders. Apart from decentralising the academic control in the college, the authority asks for the views and suggestions of employees while taking any major decision: be it related to the administration or infrastructural augmentation. The Principal holds regular meetings with the Teaching and Non-teaching Staff and listens to their demands, suggestions, and grievances.

In order to get the necessary feedback from students, the Principal regularly arranges meetings with the Students' Union. The end of each academic year is marked by a Staff Meeting convened by the Principal for discussing the problems faced by the departments during the previous year and their needs. Accordingly, the Principal makes arrangements to meet the demands of teachers and students by acquiring the necessary approval from the Governing Body. Two representatives of the teaching staff and one representative of the non-teaching staff are members of the Governing Body.

File Description	Documents
Paste link for additional information	<a href="http://barnagarcollege.ac.in/committees.php">http://barnagarcollege.ac.in/committees.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Opening Post Graduate courses in different subjects is one of the objectives of the Perspective Plan sketched out for the period from Academic Year 2014-15 to Academic Year 2024-25. Materialising this objective, MA programmes in Political Science (intake 30) and Assamese (intake 30) were introduced in the college in 2017 and 2018, respectively. Moving a step further, the proposal for opening the PG programme in History was passed by the Governing Body of the college to be sent to the Registrar, Gauhati University in the year 2018. Subsequently, the college was granted permission by the University to initiate an MA course in History in the 2020-2021 Session with an intake capacity of thirty (30) students per semester. As of now, more than 50 students are pursuing an MA course in the Department of History, Barnagar

College. Bringing happiness to all concerned, one of the students named Ms Salma Yasmin secured 2nd position in the 1st semester and 1st position in the 2nd-semester examination conducted by Gauhati University in the year 2021. Many experienced ex-faculty members of our college are also happily rendering their service along with the existing faculty members of the Post Graduate departments.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**DHE, Assam:** The Directorate of Higher Education is responsible for coordinating and maintaining liaison activities pertaining to the implementation of Govt. policies and performances.

**Governing Body:** The Governing Body is responsible for the operation of all aspects of the college including its educational, finance, human resource and infrastructural arrangements.

**Gauhati University:** Barnagar College, Sorbhog, affiliated to Gauhati University, follows the Curriculum developed by the University.

**Principal:** The Principal provides strategic directions to the college and administers the budget, evaluates staff, assesses teaching methods, monitors students' progress, etc.

**IQAC:** IQAC provides mentorship to the different sub-committees (viz., Women Cell, Grievances & Redressal Cell, Anti-Ragging Cell, Extension Education Cell etc.) and promotes conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution.

**Academic:** The Academic Council is the academic body of the Institute and responsible for the maintenance of standards of education. The Academic section comprises of the following main sub-categories i.e., HODs, Library and Examination Cell.

**Non-Academic:** The Non-Academic section comprises following sub-categories i.e., Admission Cell, Office/Accounts Staff, Infrastructure Maintenance Cell etc. Each committee performs their assigned duties with coordination with the Principal, Governing Body and IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665395059.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665395059.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The welfare measures of the college for teaching and non-teaching staff are:

For Teachers?:

1. The College boasts of the "Barnagar College Teachers' Mutual Aid Fund" which provides loans to the needy Faculty members of the college on very short notice. Further, the Aid fund provides financial assistance to members in any emergency.

2. Barnagar College Teachers' Unit promptly comes forward for providing financial assistance to each individual faculty member in case of any emergency.
3. A daycare facility is available on the college campus for the children of female teaching and non-teaching staff of the College during working hours.

**For Non-Teaching:**

1. The Employees' Association of the College aids the non-teaching staff with financial assistance in a crisis.
2. The "Barnagar College Teachers' Mutual Aid Fund" also provides loans to the non-teaching staff.
3. When the need arises, Barnagar College Teachers' Unit offers a helping hand to the non-teaching staff of the College too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

19

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

110

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Barnagar College has a Performance Appraisal system for teaching and non-teaching staff. In order to carry out an appraisal of faculty members, IQAC distributes Teacher Diary, HoD's Diary, Teaching Plan formats among the faculty members of the college

through the HoDs of respective departments. In turn, once a month the HoDs need to update the IQAC about the performance of teachers in their relevant departments and submit their OC/ RC/ FDP/ STC certificates, Workshop/ Seminar Certificates, etc. Depending upon the feedback received from the HoDs, the Annual performance appraisal of each teacher in the college is maintained at the IQAC. An individual record for each teacher is upheld at the IQAC which is utilized by it at the time of preparing the API for the promotion of a teacher. In order for the IQAC to initiate preparing for API, an eligible incumbent needs to apply to the Principal for promotion in the first place.

Besides collecting data from faculty members, the appraisal of both teaching and non-teaching staff is executed by collecting feedback from students, office staff, alumni, and teachers. The analysed feedback are subsequently used for removing any drawbacks and improving the performance of teachers and office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Barnagar College, Sorbhog conducts both internal and external audits regularly in order to maintain the transparency of financial transactions and utilisations. An internal audit is conducted every year by a Chartered Accountant/ Government Auditor appointed as an auditor by the Governing Body (GB) of the college. When the auditor submits the audit report, it is presented and discussed in the GB meeting and later passed. Besides internal audits, the college undergoes external audits conducted by Government auditors for each financial year. All financial resources utilised and transactions done for academic and administrative purposes are audited by the auditor. The latest Government audit report covers the last financial year till 31st March 2021. In case of any objections raised in the auditor's report, they are addressed and resolved in the GB meeting. The GB, further recommends measures to be taken by the college lest the objections raised by auditors are repeated again.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Two factors that financially constraint the development and functioning of the college are:

- 1) Collection of annual revenue lesser than the expenditure per annum
- 2) Delay in Govt. sponsored free admission reimbursements

Lest the scarcity of funds hampers the normal functioning of the institution, the college adopts effective and transparent strategies for mobilizing available funds in the college and also ensures that all the existing resources are utilized to the optimum level. In order to meet the financial requirements like carrying out construction works (not sponsored under any Govt. Scheme), paying contractual appointment salary, augmenting infrastructure, arranging important events, etc. funds from different financial heads are transferred to the relevant account heads. Funds utilized by the college for running the college mechanism unhampered are Examination Fund, Self-finance Fund,



General Fund, Union Fund, Game Fund, etc.

However, in order for a fund transfer to take place, it must be raised and the relevance and justification behind the transfer be established in the meeting of Governing Body (GB). Once the transfer is sanctioned by the GB, the Principal executes the transaction between the relevant fund accounts.

Funds Mobilization does not include grants and funds received under RUSA or any other Govt Schemes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Online data collection:

Data are required to be collected for performance appraisal and quality improvement of both teaching and non-teaching staff. Earlier, data were collected through offline means in hard copies consuming a lot of valuable time. As an initiative of IQAC, the practice of submitting data regarding teachers' performance through online mode has been developed. Data regarding teaching plan, classes taken, courses completed, works presented in seminars/workshops, papers published, etc. of individual teachers are fed by concerned HoDs on monthly basis to the portal developed by the IQAC. This has radically eased and accelerated the process of data collection.

Formation of seven committees:

The next mention-worthy initiative by the IQAC towards quality enhancement is the constitution of Seven committees corresponding to the seven criteria prescribed by NAAC according to which data need to be reported in AQAR/SSR. These committees encourage and guide different subcommittees or cells to organize activities or events relevant to their respective committees; they further collect criterion specific data and record accordingly. The convenors of these committees help the IQAC Co-ordinator at the

time of preparing AQAR as well. The strategic implementation of this practice in the institution has significantly enhanced the quality of work execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Introduction of MA Program in History:

Materialising one of its aims of introducing new Programmes and marking incremental improvement, Barnagar College, Sorbhog, after the successful introduction of BSc Programmes in 2017, and MA programmes in Political Science in 2017 and Assamese in 2018, treaded one more successful step by introducing PG programme in History (under Gauhati University) with an intake capacity of 30 (thirty) students in the year 2020. Together with the existing faculty members of the PG department, experienced ex-faculty members of our college are also rendering their services.

#### Library automation:

In the 2nd cycle of NAAC, it was suggested in the peer review committee's A&A report that the infrastructure of Ghanashyam Talukdar Central Library (GTCL) of Barnagar College, Sorbhog be renovated. Implementing the recommendations of the committee, the library is being developed to implement full automation. GTCL is using the Integrated Library Management System named KOHA (Version - 20.05.07.000 in the cloud) and its automation status is partial. In its efforts to facilitate reforms, in the session 2020-2021, the IQAC took initiatives to implement full automation in GTCL. The process of automation is going on and is expected to reach completion shortly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college promotes gender sensitivity by organizing programmes and activities for creating a safe, secure and healthy atmosphere on the campus. International Women's Day is observed on 8th March every year. Care is taken that in the formation of committees of the college, members from both genders are included as members.

**Safety and security:** The college has

1. Day and night security guards on the campus
2. The anti-ragging cell in place to look after any kind of ragging on the campus

3. Anti-sexual harassment cell to take care of any untoward gender-based incidents
4. An on-campus Girls' hostel with a designated Superintendent in it

**Counselling:** The college has a well-defined counselling system for students. Each teacher mentors a group of students. This improves student-mentor relations since students can directly approach their mentors for any problems they face. Besides accommodating a common room for girls, and installing a sanitary pad vending machine in the Girls' hostel, the college has arrangements for a daycare centre for young children of the college staff.

**Note:**The college planned to endorse an Annual gender sensitization action plan every year from the current session onwards, the COVID-19 pandemic, however, hindered the execution of the majority of the proposed activities.

File Description	Documents
Annual gender sensitization action plan	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665398306.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665398306.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665397897.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665397897.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has an effective mechanism for solid waste management. Two types of dustbins are used to collect the solid waste (both biodegradable and non-biodegradable) produced on the campus. The biodegradable waste is put into a decomposer pit and left to be fermented and then used as bio-fertiliser in the college gardens for planting trees and flowers.

The non-biodegradable waste produced on the campus is collected separately from the biodegradable waste and is carried weekly by a vehicle arranged by the college and dumped in the municipality dumping ground.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Barnagar College provides an inclusive environment for everyone by inculcating the values of tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. The college organizes different sports and cultural programmes among students to promote harmony among one another. The college has a code of conduct for students, and the teaching and non-teaching staff that has to be followed by each one of them irrespective of their diversity. In the events organised by the College ( like Women's Day, Yoga Day, Environmental Day, Science Day, etc.) everyone can participate irrespective of their racial and cultural backgrounds. In the session 2020-2021, many of the programmes remained unorganised due to the COVID-19 pandemic. However, the college arranged a collective Cleanliness drive (12/08/2021) taking students from diversified backgrounds, and a webinar on the importance of National Integration in Nation Integrity (18/12/2021) to make students aware of the value of tolerance and plurality. Further, the college has three language departments (Assamese, Bengali, and English) offering students with more MIL choices. Different cells in the college, like Anti Ragging Cell, Grievance Redressal Cell, and Anti Sexual-Harassment Cell are constituted by the college to maintain the spirit of mutual understanding and respect among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college are to make its stakeholders become good citizens. Various programmes, in order to sensitize students and employees of the college, are organised by the college. The college exploits the celebrations of the Days of National Significance (Republic Day, Independence Day, etc.) as occasions of sensitising the students and employees regarding their rights, duties and responsibilities as citizens.

Besides, under the initiative of the IQAC, different units, cells and departments take part in the organisation of a variety of sensitisation programmes for students and employees. On Constitution Day and National Voters' Day, Quizzes, Essay competitions, Extempore speech competitions, etc. are held in the college. The college has an active Electoral Literary Club and an SVEEP Cell.

Every Academic year, the Students' Union Elections are held in the college as per the directives given by the Honourable Supreme Court for implementation. The entire process acquaints the students with the electoral procedure and gives them the opportunity to experience one of the most powerful rights bestowed upon us by our constitution. The teachers of the college also perform their duties as evaluators, trainers, officers, etc. on different occasions, such as the General Elections, Gunotsav, NRC, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://barnagarcollege.ac.in/upload/naac_file/1659684147.pdf">http://barnagarcollege.ac.in/upload/naac_file/1659684147.pdf</a>
Any other relevant information	Nil



**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Various National and International commemorative days are observed and celebrated. Every year, the college celebrates Independence Day and Republic Day. As the country is celebrating "Azadi Ka Amrit Mahotsav", glorifying 75 years of Independence by organising various programmes to showcase the achievements in different sectors since independence, our college is also hosting different programmes to commemorate this significant occasion. On 19/03/2021, an Essay writing competition was held among Degree students with the topic "Framing of Indian Constitution - the beginning of a new era and importance of Freedom in the Constitution". An exhibition named "Science and Technology for nation building" was hosted by the college and organised by NESAC on the 25th of September 2021. Students and Teachers from the college and several neighbouring institutes participated in the event. International days like International Women's Day, World Environment Day, and World Soil Day were observed. Due to two COVID-19 pandemic waves, many events were observed online. Three-day training on Yoga was organised from 22nd to 24th December 2021.

A plantation programme on World Environment Day was organised inside the college campus. National Science Day is observed every year and on the occasion, a science exhibition is also organised by the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-I

Title of the Practice

Friendly student-teacher relationship

### BEST PRACTICE-II

Title of the Practice

Eco-friendly campus

The details of the two best practices have been provided as per NAAC format on the college website in the following link?

<http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf">http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has the vision to enlighten the population of the Greater Barnagar Area (GBA) with education and knowledge. The college undertakes every possible measure to accommodate the students passing out from the feeder schools or colleges of the vicinity who show interest to take admission in Barnagar College, Sorbhog under various programmes (BA, BSc, BCom).

The majority of students who pass their qualifying examination with good marks aspire for seats in the colleges from Guwahati or any other urban colleges. As such, students with lesser marks throng Barnagar College for admission. The college, however, has a policy that is distinctive to its priority (that is to disseminate knowledge and education in the area where it is situated) that it accommodates all the regular students at the undergraduate level who complete their HSSLC from any one of the institutes from the GBA irrespective of candidates' marks in the qualifying examination. For many of these students, if they do not get admission to Barnagar College, Sorbhog, it would mark a dead end to their educational career. For this purpose, the college makes arrangements for the evening shift by recruiting additional faculty members on an ad-hoc basis.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1) At the beginning of every new session, an Academic Calendar is prepared by an Academic Sub-Committee to ensure the curriculum's effective delivery.

2) A Routine Sub-Committee designs a master routine keeping in mind the curricular weightage and distributes it among the HoDs of respective departments.

3) Through departmental meetings and discussions, HoDs prepare departmental routines, make syllabus distributions, formulate course-wise teaching plans, and explore suitable methodologies and teaching-learning materials, and evaluation processes.

4) The Teachers' diary documents the Meticulous implementation of the curriculum and the regularity of teachers.

5) Periodic review meetings are organised by the Principal for the fruitful implementation of curricula.

6) Theory and practical courses are conducted adopting suitable methods ranging from the traditional chalk-and-talk method to those adopting the ICT system.

7) In pursuit of effective implementation of the objectives set by the curriculum, students are encouraged to participate in seminars, quizzes, project presentations, etc.

8) Faculty Exchange Programmes, library visits, and various other Extension Programmes are encouraged in the college to facilitate students' learning experience.

10) During the COVID-19 pandemic, teachers took advantage of virtual teaching-learning platforms and materials, such as Google meet, Google classroom, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665481585.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665481585.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar (henceforth AC) is prepared by a committee comprising the members of the IQAC and the HoDs in conformity with the AC published by Gauhati University. The college adheres to this AC for Continuous Internal Evaluation (CIE) besides conducting other major college and departmental activities. Every academic year, on request from the AC committee, Academic Departments and various cells and committees constituted by the college keeping in view the whole range of requisite activities included under the seven criteria of NAAC assessment submit the tentative schedule of various activities and events to be conducted by relevant departments, cells, and committees to the AC committee. Academic departments further submit the projected schedule of CIE, such as weekly tests, assignments, seminars, Book reviews, group discussions, presentations, quizzes, etc. The submitted activities are then entered into the college AC. Accordingly, each department/ cell/ committee arranges various programmes/ events highlighted in the AC. Moreover, the period when Sessional examinations and evaluation work of end-semester examinations will take place gets mentioned in the AC. In short, the AC provides students and teachers with the blueprint of the academic session of the concerned year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://barnagarcollege.ac.in/pdf/1653552065.pdf">http://barnagarcollege.ac.in/pdf/1653552065.pdf</a>

### 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

A. All of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

136

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has a limited purview of modifying the curriculum prescribed by Gauhati University which the college is affiliated with. Within its limited scope, the institution adopts measures to motivate teachers to inculcate the spirit of professional ethics, gender sensitivity, human values, Environmental awareness and sustainable development. During the staff meetings, the Principal of the college advises the teachers to incorporate crosscutting issues relevant to these aspects.

Apart from including issues/topics on Gender sensitisation while teaching a course, programmes like International Women's Day are observed every academic year. During the session, the college adopted an Annual Gender Sensitization Action Plan. However, due to the pandemic, many of the programmes could not be observed as chalked out.

Awareness programmes on the Environment and Sustainability are regularly organised in the college. Programmes such as Solid Waste Management, Fit India Programme, Cleanliness Drive, Plantation Drive, Celebration of World Environment Day,

Celebration of World Soil Day, etc. are organised by the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1445

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>



<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf">http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf">http://barnagarcollege.ac.in/upload/naac_file/1669193225.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>856</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

421

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Mentor-mentee structure, which was initiated during the 2019-2020 session, enables the mentor teachers to identify the slow and advanced learners from their interaction at the personal level and their performance in Internal Examinations, Group Discussions, and Q&A sessions organised by respective departments. To ensure that the advanced learners can utilise their full potential, they are provided with special study materials and assignments suitable to their merit. On the other hand, remedial classes and tutorials are arranged for slow learners, so that they can comprehend their course according to their ability.

File Description	Documents
Paste link for additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1658749180.pdf">http://barnagarcollege.ac.in/upload/naac_file/1658749180.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2006	57

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per the curriculum prescribed by the affiliating university, there are twenty (20) courses taught in the college that include experiential learning through project work or fieldwork. In these courses, the students are required to undertake either field trips and submit field reports or project works and submit project reports at the end of the courses.

The college also organises extension education programmes where students take an active part in the organisation and arrangement of the programmes. A detailed list of such programmes has been furnished in column 3.4.3 of Part-B.

Apart from these, the departments are encouraged to organise departmental quizzes and presentation programmes for students so that the students can participate in those programmes and get the opportunity to play an active role in the teaching-learning process. For details refer to column 1.3.2 in Part-B

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1658391965.pdf">http://barnagarcollege.ac.in/upload/naac_file/1658391965.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has wi-fi access points installed all over the campus, which can be used by teachers and students for accessing the internet. Two of the classrooms have smartboards installed which are used for interactive teaching-learning practices. The College also has 3 LCD Projectors and 1 Interactive Panel which are used by the faculty members for PowerPoint presentations and audio-video-based learning methods. The teachers also use WhatsApp, Youtube, and other social media applications for conducting online classes as per need.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

10.02

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains a transparent and robust internal assessment system. Each semester, the college conducts sessional examinations as per the guidelines set by Gauhati University. Students' performance in the examination apart from providing the faculty members the scope to assess learners' progress, guides them regarding the effectiveness of their teaching materials and methodology. In order to maintain the transparency of the assessment, the students are encouraged to approach respective faculty members if they have any grievances regarding the evaluation of their answer scripts so that they can also see their progress as learners. Further, all academic departments regularly arrange various academic competitions and activities such as quiz competitions, class tests, etc in order to assess students' progress. Allotment of home assignments is a regular practice among departments through which teachers get a scope of assessing their students' real-time progress.

Earlier, teaching-learning in the college used to take place mostly through offline mode so was the assessment, however, in 2019-2020 there took place a major shift in the teaching-learning and assessment platforms: offline is replaced by online. This enabled teachers not only to conduct online classes but also to assess learners virtually.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college conducts two Sessional examinations in each academic year: one for the odd semesters and the other for the even semesters. These examinations are held in the college as per the guidelines prescribed by the affiliating university. In order to conduct internal examinations in the college, there is an Examination Committee in place that makes all the necessary arrangements for conducting such examinations.

The college has a transparent, time-bound, and efficient mechanism for addressing grievances related to the system of internal examinations. Within two weeks after completion of internal examinations, the marks secured by students in different courses are displayed on the notice boards by respective departments. Evaluated answer scripts are shown to the students so that they may clarify their doubts and queries regarding evaluation. In case of any grievances related to evaluation, students are encouraged to approach concerned teachers (departments). Immediately after receiving any complaint, it is effectively resolved.

Further, if any student fails to appear in the internal examination on some genuine ground, for such students, on receiving applications supported by valid documentary evidence, special sessional examinations are held with freshly set question papers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcomes of the Programmes and courses taught at Barnagar College, Sorbhog are specified by the affiliating University and are mentioned in the syllabus or Credit and Grading System Guidelines issued by it. However, for the easy accessibility and information of the students and teachers of the College, and other visitors of the college website, the programme and course outcomes of all the programmes and courses offered in Barnagar College, Sorbhog are uploaded on the College website as received from Gauhati University. POs and COs of the programmes and courses offered in the college are clearly displayed in the departmental profiles of concerned departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://barnagarcollege.ac.in/departments.php">http://barnagarcollege.ac.in/departments.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates Programme outcomes and Course outcomes through various means. Continuous Internal Evaluation of learners is maintained in the college in terms of internal examinations, presentations, quiz competitions, project writing, home assignments, etc. These processes give teachers the opportunity to directly evaluate how far the course and programme outcomes are attained. The results of students in end-semester examinations also indicate the extent of course

outcome attainment.

Apart from the above direct methods of Programme and Course outcome attainments, there are certain indirect methods. The college records Student progression in terms of the number of outgoing students placed, progressing to higher education, and qualifying state/ national/ international level examinations during the academic year.

Feedback is also collected from outgoing students in order to get a sample of what they think about achieving the projected outcomes outlined on the college website or university syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

278

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://barnagarcollege.ac.in/upload/naac\\_file/1669620565.pdf](http://barnagarcollege.ac.in/upload/naac_file/1669620565.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION



**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Not applicable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Barnagar College, Sorbhog promotes extension activities (EA) in the neighbourhood community with an aim to sensitize students to social issues and thus leading them towards a holistic development. The College provides students with an opportunity to extend their classroom knowledge into practical experience. Through their diverse community oriented programmes and activities focused at complete development of students with community, the NSS, NCC, Counselling cell, Centre for Women studies, Eco Club, Biodiversity Centre, and other cells and bodies of the College aim at engaging students to find solutions to community problems, acquire leadership qualities and democratic attitudes, develop capabilities and skills to meet emergencies and natural disasters and participate in community services by actively involving in various campaigns and programmes. During these activities, various cells and units of the college attempts to inculcate the spirit of attachment towards the community. During last academic year, various community related EAs were organized such as Cancer awareness programme, Blood donation camp, Yoga training programme, Plantation programme, Photography course, Webinars, World Soil Day, Fit India Programme, World Aids Day, Solid waste management Programme, International Women's Day, World's day against child labour, and motivational speech programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1169

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spreading over around 10 acres of land, Barnagar College, Sorbhog has an infrastructure with adequate classrooms, laboratories, a conference hall, a library, and an auditorium for teaching and learning purposes. 7 Academic buildings accommodate 14 UG (Arts, Science, Commerce) and 3 PG (Arts) departments. The permanent Women's Hostel on the campus accommodates 71 female students. Further, the Principal and the Hostel Warden have their residential quarters inside the campus. The college has 38 designated classrooms and 5 laboratories across the academic buildings for conducting offline classes of various academic courses offered by the Academic Departments.

The college has a Conference Hall with an LCD facility to accommodate most of the administrative and academic meetings. Two classrooms are equipped with fixed projectors and smart boards. The college has a mobile projector which is used by various departments as per need. There is a Language Lab on campus.

The Central Library, equipped with 11 computers and a spacious Study Room, augments the effectiveness of the teaching-learning process on the campus. The computer room is used by students to look for the availability of books in the library and online study materials as well as by departments as a Computer Lab.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Barnagar College has adequate sports infrastructure for outdoor and indoor games, yoga, and physical fitness. There is a playground for cricket, football, volleyball, and athletic events like Shotput, Discus throw, Javelin throw, etc. The mini-indoor stadium is equipped with the infrastructure for a badminton court (200 audience capacity). Separate arrangements of chess, carom, etc. are available in boys' and girls' common rooms.

The vibrant cultural environment of the college finds expression in the Xudhakantha Doctor Bhupen Hazarika Auditorium of the college (500 audience capacity) through cultural activities and events. Musical instruments possessed by the college, such as harmonium, tabla, musical keyboard, flute, mouth organ, khol, guitar, violin, dotora, dogor (khunjuri), etc. are available to the interested students for use. Workshops on different cultural aspects are held for students to inculcate in them musical and cultural intuitions.

Students participate in inter-college cultural and musical events bringing glory to the College over the years.

College's Yoga Centre organises yoga events for the benefit of

the student and employee community of the college. Invited yoga instructors talk effectively on and demonstrate yoga. Cultural activities, sports, games, etc. are organised by Barnagar College Students' Union (BCSU) under the supervision of a faculty in charge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

87.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>



## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Ghanashyam Talukdar Central Library, Barnagar College is automated using Integrated Library Management System (ILMS)

The name of the ILMS Software is KOHA

The Nature of Automation is (fully or partially) - Partial

The current version of KOHA is - 20.05.07.000 in the cloud.

Year of Automation - 2017

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://barnagarcollege-opac.kohacloud.org/">http://barnagarcollege-opac.kohacloud.org/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.68

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College IT facilities include departmental computing facilities, maintenance of printers and other peripherals, upgradation and disposal of obsolete or unusable ICT tools, access control and usage of ICT infrastructure, CCTV Surveillance System, Learning-resource storage and delivery system maintained by IQAC.

Academic departments are provided with desktops/laptops to carry out various departmental activities and record keeping. The college has 10 computers dedicated to running the office and administrative works, such as admission, examination form fill-up, examinations, evaluation, etc. The college has an internet connection of 100Mbps bandwidth.

IQAC initiates various activities and maintains the administrative and academic database. The CCTV surveillance network on campus is under the Principal's supervision. Faculties of the college utilise various platforms like Google Classroom, Zoom, YouTube, Teachmint, E-mails, WhatsApp, etc. for online delivery and recording of lectures and to develop e-content. The college has a computer laboratory inside the

library building.

The college maintains a dynamic website that showcases its academic, administrative, and financial activities in real-time. Faculty members update their individual profiles, whereas Departmental profiles are managed and updated by the respective HoDs. The college is planning about upgrading the Internet connectivity speed, developing a campus networking system, and setting up smart classrooms soon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Suggestions/demands for new infrastructure are first raised in the meeting of the Project Monitoring Unit (constituted as per RUSA guidelines). Similar suggestions are also placed in Staff Meetings or Meetings of Admission Committee, Examination Committee, Library Committee, etc. Mostly the demands or need are derived from the Feedback received from different stakeholders such as Students, Parents, Alumni, Teachers, and society. Demands/suggestions so raised are placed in the Governing Body (GB) meeting for decision making. GB, as the apex decision-making body of college management, decides about the creation and augmentation of the infrastructure and instructs the Principal to prepare a detailed plan and estimate. The task of preparing the Plan and Estimate is bestowed upon the respective departments, committees, or the IQAC by the Principal depending on the nature of the work. After ensuring the budgetary provision, the Principal finally takes up the plan of execution. In case of paucity of funds, the Principal is empowered by the GB to explore funds from different sources like MP and MLAs' LAD Fund, RUSA, etc. Once the funds are ensured, the Plan gets the nod for execution. The Construction / Purchasing Committee carrying out the execution is constituted as per the Government/RUSA's directives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
1944	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to Institutional website	<a href="http://barnagarcollege.ac.in/upload/naac_file/1650607384.pdf">http://barnagarcollege.ac.in/upload/naac_file/1650607384.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

384

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

384

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The college encourages student representation and engagement in various college activities. The student's union body, Barnagar**



College Students Union (BCSU) is formed every Academic year through a democratic student election. The members elected to BCSU are 1) President, 2) General Secretary (GS), 3) Assistant General Secretary, 4) Major Games' Secretary, 5) Minor Games' Secretary, 6) Magazine Secretary, 7) Cultural Secretary, 8) Boys' Common room Secretary, 9) Girls' Common Room Secretary, 10) Debate Secretary, and 11) Social Service Secretary.

Besides organizing: Fresher's Social, Annual College Week, Saraswati Puja, and Fateha Duwaj Daham in collaboration with the college authority, BCSU helps the authority and various committees to arrange different academic and extra-curricular activities.

Through BCSU students connect with the college administration. Student representatives are included as members in various cells and committees enabling them to communicate their ideas and opinions to the administration. For instance, we have student representative members in RUSA PMU, Anti-ragging Cell, Grievance Redressal Cell, Extension Education Cell, Disaster Management Cell, IQAC, and Women Cell of the college.

Further, students volunteer themselves and collaborate with the authority, departments, and sub-committees in preparing wall magazines and departmental journals, organizing Extension Activities like flood relief, awareness camps, blood donation camps, etc.

During the 2020-2021 Session, election many of the above-mentioned programmes or events could not be held.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since the establishment of the college, Barnagar College, Sorbhog has produced a number of alumni who have been able to occupy different prominent positions in society and are contributing towards the development of society. In order to maintain a good association between the college with its alumni, Barnagar College Alumni Association was formed. This association organises Alumni Get Together every year on regular basis. This association has been working for the growth and development of the college.

Moreover, the Alumni association participates in different activities of the institution. In the IQAC, there is an alumni representative. Barnagar College Alumni Association always supports the current students of the college in different respect like providing books, and monetary help to the poor and needy students. Here, the contribution and support of the association during the introduction of the science stream to the college in the year 2017 is mention-worthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Barnagar College was launched with the vision of instilling amity and brotherhood among different sections of society through education. Providing value-based education and socially uplifting them in order to keep pace with the changing world constitute our vision. To keep up with the contemporary context of competition, our college educates learners with new skills in Science and Career Oriented Courses, apart from Arts and Commerce subjects.

With a view to uplifting the teaching-learning environment on the campus, the college envisages including career-oriented and post-graduate programs (MA programmes in Assamese, History and Political Science are already going on) and the provision of research facilities in the days to come. Students get scope for personal development and social skill enhancement.

Keeping in view its vision of enlightening the neighbouring areas with education, the college adopts the mission of taking every possible measure to accommodate the students passing out from the schools of neighbouring areas who aspire to take admission in Barnagar College, Sorbhog in various programmes (BA, BSc, BCom) offered by the college. For providing admission to the large number of students coming from the locality, the college makes arrangements for the evening shift by recruiting ad-hoc teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The internal committees of the college mostly accommodate representatives from teachers, students and parents. These committees act in a participatory manner that helps everyone to put forth their views or raise their voice which is very essential for institutional development. Further, it ensures decentralization of power and equal participation of all stakeholders. Apart from decentralising the academic control in the college, the authority asks for the views and suggestions of employees while taking any major decision: be it related to the administration or infrastructural augmentation. The Principal holds regular meetings with the Teaching and Non-teaching Staff and listens to their demands, suggestions, and grievances.

In order to get the necessary feedback from students, the Principal regularly arranges meetings with the Students' Union. The end of each academic year is marked by a Staff Meeting convened by the Principal for discussing the problems faced by the departments during the previous year and their needs. Accordingly, the Principal makes arrangements to meet the demands of teachers and students by acquiring the necessary approval from the Governing Body. Two representatives of the teaching staff and one representative of the non-teaching staff are members of the Governing Body.

File Description	Documents
Paste link for additional information	<a href="http://barnagarcollege.ac.in/committees.php">http://barnagarcollege.ac.in/committees.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Opening Post Graduate courses in different subjects is one of the objectives of the Perspective Plan sketched out for the period from Academic Year 2014-15 to Academic Year 2024-25. Materialising this objective, MA programmes in Political Science (intake 30) and Assamese (intake 30) were introduced in the college in 2017 and 2018, respectively. Moving a step further, the proposal for opening the PG programme in History was passed by the Governing Body of the college to be sent to the Registrar, Gauhati University in the year 2018.

Subsequently, the college was granted permission by the University to initiate an MA course in History in the 2020-2021 Session with an intake capacity of thirty (30) students per semester. As of now, more than 50 students are pursuing an MA course in the Department of History, Barnagar College. Bringing happiness to all concerned, one of the students named Ms Salma Yasmin secured 2nd position in the 1st semester and 1st position in the 2nd-semester examination conducted by Gauhati University in the year 2021. Many experienced ex-faculty members of our college are also happily rendering their service along with the existing faculty members of the Post Graduate departments.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**DHE, Assam:** The Directorate of Higher Education is responsible for coordinating and maintaining liaison activities pertaining to the implementation of Govt. policies and performances.

**Governing Body:** The Governing Body is responsible for the operation of all aspects of the college including its educational, finance, human resource and infrastructural arrangements.

**Gauhati University:** Barnagar College, Sorbhog, affiliated to Gauhati University, follows the Curriculum developed by the University.

**Principal:** The Principal provides strategic directions to the college and administers the budget, evaluates staff, assesses teaching methods, monitors students' progress, etc.

**IQAC:** IQAC provides mentorship to the different sub-committees (viz., Women Cell, Grievances & Redressal Cell, Anti-Ragging Cell, Extension Education Cell etc.) and promotes conscious, consistent and catalytic action plans to improve the academic

and administrative performance of the institution.

**Academic:** The Academic Council is the academic body of the Institute and responsible for the maintenance of standards of education. The Academic section comprises of the following main sub-categories i.e., HODs, Library and Examination Cell.

**Non-Academic:** The Non-Academic section comprises following sub-categories i.e., Admission Cell, Office/Accounts Staff, Infrastructure Maintenance Cell etc. Each committee performs their assigned duties with coordination with the Principal, Governing Body and IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665395059.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665395059.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures of the college for teaching and non-teaching staff are:

**For Teachers?:**

1. The College boasts of the "Barnagar College Teachers' Mutual Aid Fund" which provides loans to the needy Faculty members of the college on very short notice. Further, the Aid fund provides financial assistance to members in any emergency.
2. Barnagar College Teachers' Unit promptly comes forward for providing financial assistance to each individual faculty member in case of any emergency.
3. A daycare facility is available on the college campus for the children of female teaching and non-teaching staff of the College during working hours.

**For Non-Teaching:**

1. The Employees' Association of the College aids the non-teaching staff with financial assistance in a crisis.
2. The "Barnagar College Teachers' Mutual Aid Fund" also provides loans to the non-teaching staff.
3. When the need arises, Barnagar College Teachers' Unit offers a helping hand to the non-teaching staff of the College too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

19

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

110

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Barnagar College has a Performance Appraisal system for teaching and non-teaching staff. In order to carry out an appraisal of faculty members, IQAC distributes Teacher Diary, HoD's Diary, Teaching Plan formats among the faculty members of the college through the HoDs of respective departments. In turn, once a month the HoDs need to update the IQAC about the performance of teachers in their relevant departments and submit their OC/ RC/ FDP/ STC certificates, Workshop/ Seminar Certificates, etc. Depending upon the feedback received from the HoDs, the Annual performance appraisal of each teacher in the college is maintained at the IQAC. An individual record for each teacher is upheld at the IQAC which is utilized by it at the time of preparing the API for the promotion of a teacher. In order for the IQAC to initiate preparing for API, an eligible incumbent needs to apply to the Principal for promotion in the first place.

Besides collecting data from faculty members, the appraisal of both teaching and non-teaching staff is executed by collecting feedback from students, office staff, alumni, and teachers. The analysed feedback are subsequently used for removing any drawbacks and improving the performance of teachers and office staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Barnagar College, Sorbhog conducts both internal and external audits regularly in order to maintain the transparency of financial transactions and utilisations. An internal audit is conducted every year by a Chartered Accountant/ Government Auditor appointed as an auditor by the Governing Body (GB) of the college. When the auditor submits the audit report, it is presented and discussed in the GB meeting and later passed. Besides internal audits, the college undergoes external audits conducted by Government auditors for each financial year. All financial resources utilised and transactions done for academic and administrative purposes are audited by the auditor. The latest Government audit report covers the last financial year till 31st March 2021. In case of any objections raised in the auditor's report, they are addressed and resolved in the GB meeting. The GB, further recommends measures to be taken by the college lest the objections raised by auditors are repeated again.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Two factors that financially constraint the development and functioning of the college are:

- 1) Collection of annual revenue lesser than the expenditure per annum
- 2) Delay in Govt. sponsored free admission reimbursements

Lest the scarcity of funds hampers the normal functioning of the institution, the college adopts effective and transparent strategies for mobilizing available funds in the college and also ensures that all the existing resources are utilized to the optimum level. In order to meet the financial requirements like carrying out construction works (not sponsored under any Govt. Scheme), paying contractual appointment salary, augmenting infrastructure, arranging important events, etc. funds from different financial heads are transferred to the relevant account heads. Funds utilized by the college for running the college mechanism unhampered are Examination Fund, Self-finance Fund, General Fund, Union Fund, Game Fund, etc.

However, in order for a fund transfer to take place, it must be raised and the relevance and justification behind the transfer be established in the meeting of Governing Body (GB). Once the transfer is sanctioned by the GB, the Principal executes the transaction between the relevant fund accounts.

Funds Mobilization does not include grants and funds received under RUSA or any other Govt Schemes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Online data collection:

Data are required to be collected for performance appraisal and quality improvement of both teaching and non-teaching staff. Earlier, data were collected through offline means in hard copies consuming a lot of valuable time. As an initiative of IQAC, the practice of submitting data regarding teachers' performance through online mode has been developed. Data regarding teaching plan, classes taken, courses completed, works presented in seminars/workshops, papers published, etc. of individual teachers are fed by concerned HoDs on monthly basis to the portal developed by the IQAC. This has radically eased and accelerated the process of data collection.

### Formation of seven committees:

The next mention-worthy initiative by the IQAC towards quality enhancement is the constitution of Seven committees corresponding to the seven criteria prescribed by NAAC according to which data need to be reported in AQAR/SSR. These committees encourage and guide different subcommittees or cells to organize activities or events relevant to their respective committees; they further collect criterion specific data and record accordingly. The convenors of these committees help the IQAC Co-ordinator at the time of preparing AQAR as well. The strategic implementation of this practice in the institution has significantly enhanced the quality of work execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Introduction of MA Program in History:

Materialising one of its aims of introducing new Programmes and marking incremental improvement, Barnagar College, Sorbhog, after the successful introduction of BSc Programmes in 2017, and MA programmes in Political Science in 2017 and Assamese in 2018, treaded one more successful step by introducing PG programme in History (under Gauhati University) with an intake capacity of 30 (thirty) students in the year 2020. Together with the existing faculty members of the PG department, experienced ex-faculty members of our college are also rendering their services.

#### Library automation:

In the 2nd cycle of NAAC, it was suggested in the peer review committee's A&A report that the infrastructure of Ghanashyam Talukdar Central Library (GTCL) of Barnagar College, Sorbhog be renovated. Implementing the recommendations of the committee, the library is being developed to implement full automation. GTCL is using the Integrated Library Management System named KOHA (Version - 20.05.07.000 in the cloud) and its automation status is partial. In its efforts to facilitate reforms, in the session 2020-2021, the IQAC took initiatives to implement full automation in GTCL. The process of automation is going on and is expected to reach completion shortly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

C. Any 2 of the above

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college promotes gender sensitivity by organizing programmes and activities for creating a safe, secure and healthy atmosphere on the campus. International Women's Day is observed on 8th March every year. Care is taken that in the formation of committees of the college, members from both genders are included as members.

**Safety and security:** The college has

1. Day and night security guards on the campus
2. The anti-ragging cell in place to look after any kind of ragging on the campus
3. Anti-sexual harassment cell to take care of any untoward gender-based incidents
4. An on-campus Girls' hostel with a designated Superintendent in it

**Counselling:** The college has a well-defined counselling system for students. Each teacher mentors a group of students. This improves student-mentor relations since students can directly approach their mentors for any problems they face. Besides accommodating a common room for girls, and installing a sanitary pad vending machine in the Girls' hostel, the college has arrangements for a daycare centre for young children of the

college staff.

Note: The college planned to endorse an Annual gender sensitization action plan every year from the current session onwards, the COVID-19 pandemic, however, hindered the execution of the majority of the proposed activities.

File Description	Documents
Annual gender sensitization action plan	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665398306.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665398306.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://barnagarcollege.ac.in/upload/naac_file/1665397897.pdf">http://barnagarcollege.ac.in/upload/naac_file/1665397897.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has an effective mechanism for solid waste management. Two types of dustbins are used to collect the solid waste (both biodegradable and non-biodegradable) produced on the campus. The biodegradable waste is put into a decomposer pit and left to be fermented and then used as bio-fertiliser in the college gardens for planting trees and flowers.

The non-biodegradable waste produced on the campus is collected separately from the biodegradable waste and is carried weekly

by a vehicle arranged by the college and dumped in the municipality dumping ground.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded



**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Barnagar College provides an inclusive environment for everyone by inculcating the values of tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. The college organizes different sports and cultural programmes among students to promote harmony among one another. The college has a code of conduct for students, and the teaching and non-teaching staff that has to be followed by each one of them irrespective of their diversity. In the events organised by the College ( like Women's Day, Yoga Day, Environmental Day, Science Day, etc.) everyone can participate irrespective of their racial and cultural backgrounds. In the session 2020-2021, many of the programmes remained unorganised due to the COVID-19 pandemic. However, the college arranged a collective Cleanliness drive (12/08/2021) taking students from diversified backgrounds, and a webinar on the importance of National Integration in Nation Integrity (18/12/2021) to make students aware of the value of tolerance and plurality. Further, the college has three language departments (Assamese, Bengali, and English) offering students with more MIL choices. Different cells in the college, like Anti Ragging Cell, Grievance Redressal Cell, and Anti Sexual-Harassment Cell are constituted by the college to maintain the spirit of mutual understanding and respect among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college are to make its stakeholders become good citizens. Various programmes, in order to sensitize students and employees of the college, are organised by the college. The college exploits the celebrations of the Days of National Significance (Republic Day, Independence Day, etc.) as occasions of sensitising the students and employees regarding their rights, duties and responsibilities as citizens.

Besides, under the initiative of the IQAC, different units, cells and departments take part in the organisation of a variety of sensitisation programmes for students and employees. On Constitution Day and National Voters' Day, Quizzes, Essay competitions, Extempore speech competitions, etc. are held in the college. The college has an active Electoral Literary Club and an SVEEP Cell.

Every Academic year, the Students' Union Elections are held in the college as per the directives given by the Honourable Supreme Court for implementation. The entire process acquaints the students with the electoral procedure and gives them the opportunity to experience one of the most powerful rights bestowed upon us by our constitution. The teachers of the college also perform their duties as evaluators, trainers, officers, etc. on different occasions, such as the General Elections, Gunotsav, NRC, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://barnagarcollege.ac.in/upload/naac_file/1659684147.pdf">http://barnagarcollege.ac.in/upload/naac_file/1659684147.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various National and International commemorative days are observed and celebrated. Every year, the college celebrates Independence Day and Republic Day. As the country is celebrating "Azadi ka Amrit Mahotsav", glorifying 75 years of Independence by organising various programmes to showcase the achievements in different sectors since independence, our college is also hosting different programmes to commemorate this significant occasion. On 19/03/2021, an Essay writing

competition was held among Degree students with the topic "Framing of Indian Constitution - the beginning of a new era and importance of Freedom in the Constitution". An exhibition named "Science and Technology for nation building" was hosted by the college and organised by NESAC on the 25th of September 2021. Students and Teachers from the college and several neighbouring institutes participated in the event. International days like International Women's Day, World Environment Day, and World Soil Day were observed. Due to two COVID-19 pandemic waves, many events were observed online. Three-day training on Yoga was organised from 22nd to 24th December 2021. A plantation programme on World Environment Day was organised inside the college campus. National Science Day is observed every year and on the occasion, a science exhibition is also organised by the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-I

Title of the Practice

Friendly student-teacher relationship

### BEST PRACTICE-II

Title of the Practice

Eco-friendly campus

The details of the two best practices have been provided as per NAAC format on the college website in the following link?

<http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf">http://barnagarcollege.ac.in/upload/bestpractices/1659780376.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has the vision to enlighten the population of the Greater Barnagar Area (GBA) with education and knowledge. The college undertakes every possible measure to accommodate the students passing out from the feeder schools or colleges of the vicinity who show interest to take admission in Barnagar College, Sorbhog under various programmes (BA, BSc, BCom).

The majority of students who pass their qualifying examination with good marks aspire for seats in the colleges from Guwahati or any other urban colleges. As such, students with lesser marks throng Barnagar College for admission. The college, however, has a policy that is distinctive to its priority (that is to disseminate knowledge and education in the area where it is situated) that it accommodates all the regular students at the undergraduate level who complete their HSSLC from any one of the institutes from the GBA irrespective of candidates' marks in the qualifying examination. For many of these students, if they do not get admission to Barnagar College, Sorbhog, it would mark a dead end to their educational career. For this purpose, the college makes arrangements for the evening shift by recruiting additional faculty members on an ad-hoc basis.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Since the construction work of the 2nd Floor of the Library Building is almost coming to the end, in the next Academic year, the Language Lab will be installed and will be opened for the use of students and faculty members. Further, a Master Digital Classroom cum Digital Conference Hall will be installed with state-of-the-art facilities on the same floor. In addition to this, Room No-02 will be renovated and converted into a smart classroom.

The college will sign MoU with institutions for academic and research collaborations. The college will further submit a proposal to Gauhati University for conferring affiliation to the college to conduct an MSc programme in Zoology. Thrust, in the coming year, will be on conducting more extension and outreach programmes involving a more significant number of students—organising awareness programmes regarding Environment and Sustainability, Yoga, and various other issues and topics.